



**Certificate of Completion**

**State of California Virtual Training Center**

**Webinar Attendance**

The undersigned participant attended a training webinar for California state employees.

Type in your Name

Effective Listening: Building Trust and Engagement in the Workplace

Name of Participant

Title of Webinar

1 hour

May 17, 2011

Participant's Signature

Length

Date of Completion

Ronald Yank, Director  
California Department of Personnel Administration

Please provide a copy of this completion certificate to your manager or supervisor and your Training Officer